

“Everything” You Didn’t Know You Needed to Know About Office 365

Bobbi Hardy



Thank you!

- Kevin Bird
- Erik Coleman
- Devin Gengelbach
- Jon Gillen
- Brad Horn
- Alexander Lee
- Joshua Mickle
- Andrew Nichols
- Amy Sass
- Evan Taylor
- Vicki Taylor
- Dan Vander Ploeg



It's Here! Start using it!

- What is Office 365, actually?
 - Software
 - Services
 - Features
- Who gets Office 365?
- How do I get Office 365?



It's here! We're using it!

Home > Usage

University of Illinois - Urbana

Select a report ▾

Help

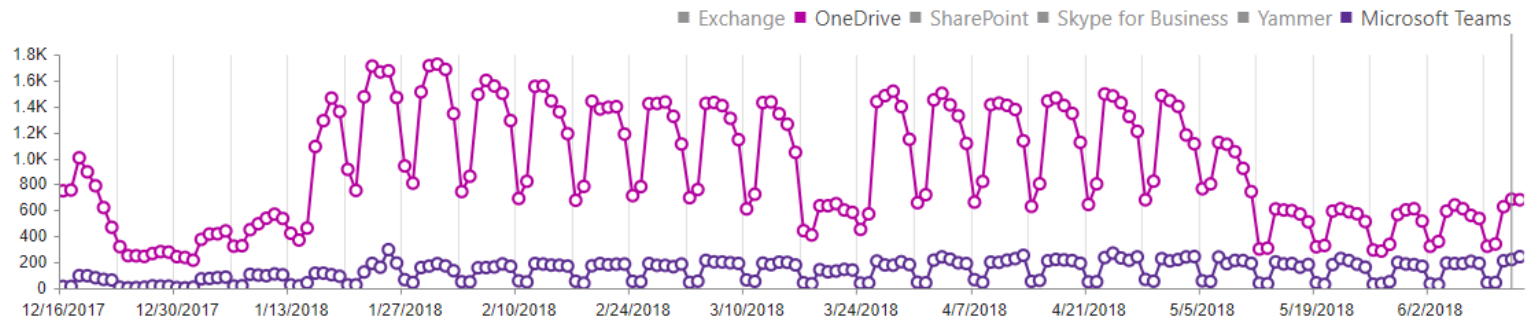
7 days

30 days

90 days

180 days

Active users



NEXT LEVEL
#ITPF18

Fine. It's here, why use it?!

- Software
 - Deployment Options – Individual license or DBA
 - Different than Volume License
- Newer, faster, better! Including accessibility!
- October 2020 “deadline”



Fine. Who's using it?

Home > Usage > Microsoft Office activations

University of Illinois - Urbana

Activations ▾

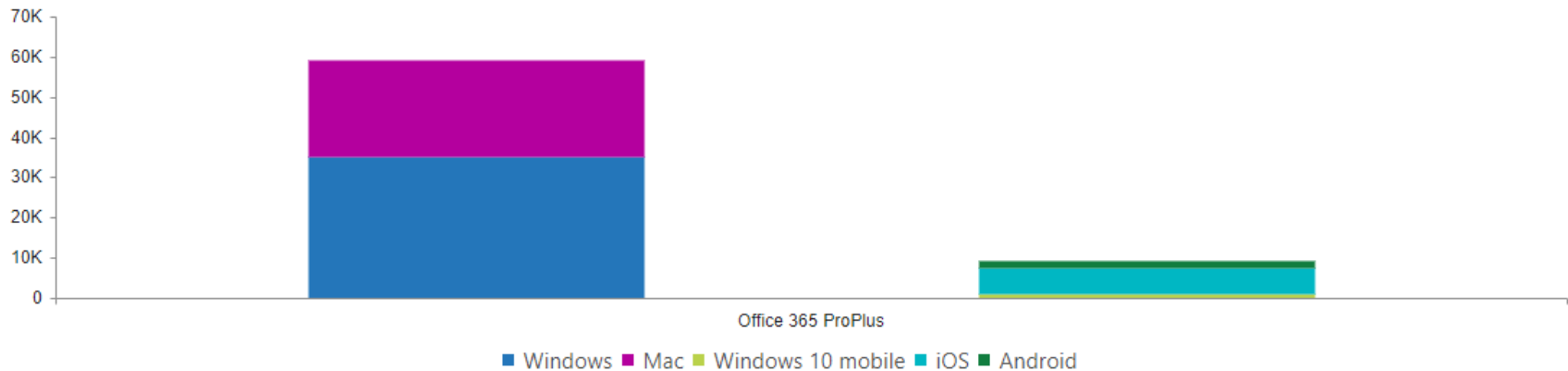
Help

Activations Users

Data as of: Tuesday, June 12, 2018 (UTC)

Number of Office activations on computers, phones, and tablets

[Export](#)



- Mac: 24,254
- PC: 35,146

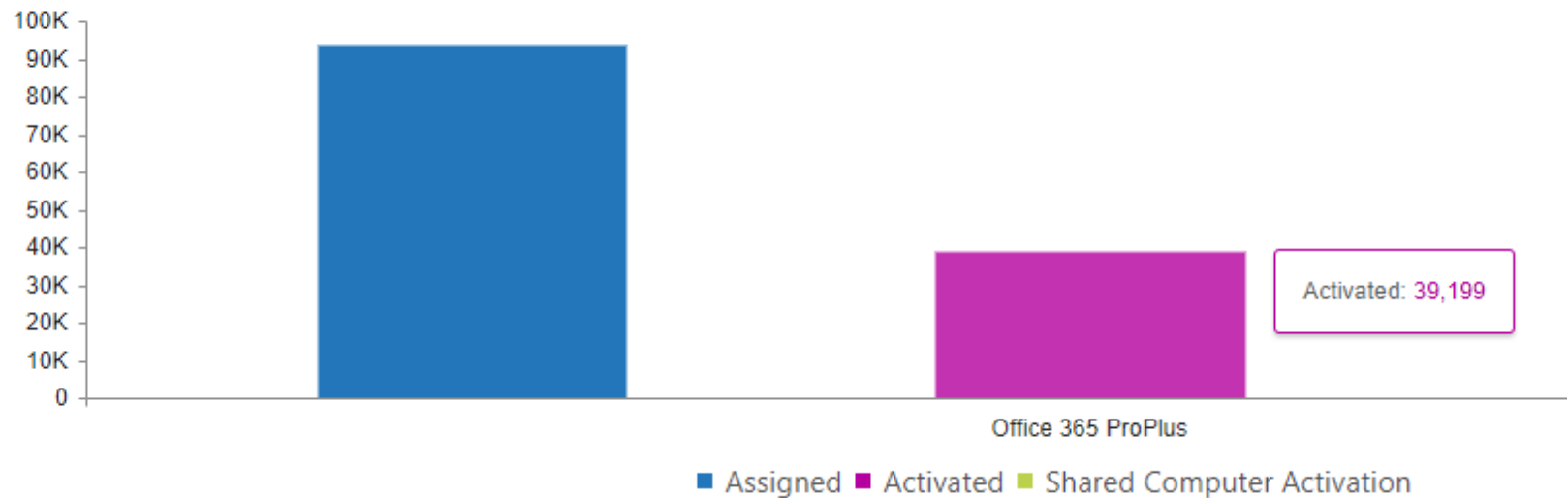
- Android: 1,670
- iOS: 6,421
- Win10 Mobile: 1,064



Software – Activated Licenses

Activations Users

Number of users with assigned product licenses and users who activated them



It's coming! Let me explain!

- What about this Exchange email stuff?
- Do I have to use 2FA?
- What if I like Office 2016?!
- Can I have _____ ?
 - (SharePoint, Dynamics 365, Kitchen Sink 365...)



You need to know this!

- Why do I have three OneDrives?
- Teams, cool. But what about Skype for Business?
- What about this Azure?!
- Is there a Microsoft 365?!



Contact

- office365@Illinois.edu
- Team: Office 365 Club!
- Office 365 Office Hours – 2nd Wednesday, 9:30am

Try it out!

- Office.com, office.Illinois.edu, etc..
- Use NetID@Illinois.edu and campus password



Resources

- Training: answers.uillinois.edu/illinois/56330
 - Microsoft Trainings, Fast3, Lynda.com
- Office 365 Roadmap from Microsoft
- Team: Office 365 Club!

